



# Sac and Fox Nation of Missouri In Kansas and Nebraska Tribal Programs \* Tribal Museum

305 North Main Street \* Reserve, KS 66434  
Phone (785) 742-0053 ext. 21 \* Fax: (785) 742-7307

## **TRIBAL ADULT EDUCATION ASSISTANCE PROGRAM**

### **I. BACKGROUND**

The Sac and Fox Nation of Missouri in Kansas and Nebraska (hereinafter referred to as the "Nation") is committed to the enhancement and advancement of its tribal membership through education and training opportunities, through available tribal funding to meet these needs.

The Tribal Adult Education Assistance Program is designed to provide educational opportunities for adult tribal members who lack the professional skills necessary for productive employment; to expand and improve existing programs for delivering adult education services, including delivery of these services to educationally disadvantaged Indian adults; and, encourage the establishment of adult education programs that will:

- Enable adults to acquire basic educational skills necessary for literate functioning.
- Provide adults with sufficient education to enable them to benefit from job training and retraining programs and to obtain and retain productive employment so that they might more fully enjoy the benefits and responsibilities of citizenship.
- Enable adults, who so desire, to continue their education to at least the level of completion of adult secondary education.
- Priority will be given to those adults wishing to complete their G.E.D.

### **II. FUNDING AVAILABLE**

The amount of funding available for the Tribal Adult Education Assistance Program will be determined before the beginning of each fiscal year by the Tribal Council, and the initial amount may be supplemented at the discretion of the Tribal Council. **This funding is separate from any funding provided by any contract the Nation may have with the Bureau of Indian Affairs for similar training/education.**

### **III. ELIGIBILITY**

The adult Education Assistance Program provides financial assistance to qualified tribal members, being adult enrolled Sac and Fox Nation of Missouri tribal member, age 16 or older, in the following circumstances, but not limited to:

- To enable adults the ability to acquire basic educational skills and literacy.
- To enable an adult with minimal competence in reading, writing and math to attend classes/training to improve those competencies.

- To obtain employment related skills other than pursuing a traditional college or university degree program.
- To obtain educational services or instruction for those adults who are incarcerated, elderly or disabled.
- To further the education of those adults seeking non-degree business or vocational and technical training.

In order to be eligible for continued funding for courses/training, the recipient must timely provide the Enrollment Coordinator with a course grade report or certificate of completion or showing satisfactory completion of the course/training segment. An individual who does not provide the required document will be ineligible for financial assistance from the Adult Education Program for a period of twelve months. **A student who drops the training/class will be required to reimburse the tribe for the cost of the training/class unless good cause for an event beyond the control of the student can be shown.**

#### **IV. APPLICATION PROCEDURES**

Tribal members will complete the Adult Education Assistance Application Form for each training period or semester. Applications must be received by the Education Coordinator at least 30 calendar days prior to the commencement of the courses or training. The following documents are required to be submitted with the completed application:

- A copy of the Certificate of Degree of Indian Blood (CDIB), Tribal Identification of Certificate of Enrollment as issued by the Nation.
- Letter from the applicant requesting financial assistance.
- Verification of enrollment or registration in the class/classes, workshop or conferences, and showing when it will be held, where, subject and duration.
- Costs involved and address for payment. The funds received may be used for course fees/tuition, subsistence, room and board, required fees, textbooks, materials and supplies relating to the class/training, tutoring, and other miscellaneous expenses related to attendance the training/class.

#### **V. APPLICATION APPROVAL AND FUNDING DISBURSEMENT**

Upon submittal of the applicant's completed assistance packet by the Education Coordinator showing the applicant has met the eligibility and application requirements, the Tribal Council will approve the financial assistance, to the extent funding is available, to be paid by check through the tribe's education office **to the respective training institution/to the applicant.** The decision of the Tribal Council is final.

The Education Coordinator will notify the applicant and the appropriate educational/training entity, in writing, of the financial assistance award.